

SECRET

DDIS 57-3935

IN REPLY REFER TO:
Jobs #2018, 2019,
2024, and 2025-BMT

CONFIDENTIAL

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MEMORANDUM FOR: Director of Security

SUBJECT:

Proposed [REDACTED] Security of Personnel, [REDACTED]
Manual for Security of Personnel, R [REDACTED] Security
of Information and Material, and HB [REDACTED]: Manual
for Security of Information and Material

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1. Enclosed are suggested redrafts of the subject proposals. These redrafts evolved after several meetings of members of the staff of this office with [REDACTED] of your office and, in the case of proposed [REDACTED] of OCR. The redrafts are being submitted in cut-and-paste form in order to more graphically demonstrate the attempted reorganization. Substantive questions and comments are marginally noted.

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2. I appreciate the problems encountered in dealing with the amount of material, published over a period of several years, that these proposals cover and it is with these problems in mind that we have attempted to establish guidelines by standardizing terminology; bringing organizational titles up to date; eliminating misleading, conflicting, or overlapping statements; limiting the regulations to policies and responsibilities and the handbooks to definitions and procedures; and generally reorganizing the structure of the proposals for greater clarity of context.

3. In addition, the policy and procedures covering Class "Q" clearances (not covered in your drafts) are now inserted in the enclosed redrafts of R [REDACTED] respectively, with similar handling given to the control of Restricted Data in [REDACTED], since all such related security policies and procedures should be consolidated.

4. Please review these redrafts; make any necessary substantive corrections; obtain the coordination of the Office of Personnel on the [REDACTED], of the Office of Logistics on the [REDACTED], and of General Counsel on all the proposals; and resubmit revised drafts to this office for Agency coordination.

(signed) H. Gates Lloyd

H. GATES LLOYD
Assistant Deputy Director
(Support)

Enclosures:

1. Proposed R [REDACTED]
2. Proposed HB [REDACTED]
3. Proposed R [REDACTED]
4. Proposed HB [REDACTED]

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O-DD/S:BMT:mgm

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1 - DD/S (subject)

1 - DD/S (reading)

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